

### Redemption Statement Request

Your Contact Details			
Firm Name		Reference (if applicable)	
Case Contact Name		Contact number(s)	
Address (postal)		Address (DX)	

Customer Details			
Customer Name(s)		Mortgage Account No.	
Property Address (including postcode)			

Statement Request Details			
<b>Please note, we charge our customers a fee (max £20) for every redemption statement produced.</b> If you do not have a firm date, you may prefer to contact us to just confirm the current balance outstanding on the account instead. If so please call 0800 783 2367.			
Please provide a statement calculated to (DD/MM/YYYY)		Is this a firm date?	
If it is not a firm date Please acknowledge that a fee will be charged for every statement produced and that you are still happy for us to proceed			
Reason for redemption i.e. re-mortgage / sale / repayment from own funds / other (please specify)			

Request Completed By			
Full Name		Date	

### Next Steps

Returning this form	
Please return this form to us by email:	<b>memberservices@teachersbs.co.uk</b>

How we will send you the statement	
<b>Please note we are unable to send statements via fax</b>	
We will produce and send the statement to you <b>by DX within 3 working days</b> of receiving this request If the request is urgent and you require the statement to be emailed to you, please provide your email address <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	

Any questions?	
If you have any questions, please contact our Member Services team on 0800 783 2367	